LAFOURCHE PARISH GOVERNMENT
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FEE IS NON-REFUNDABLE

Make checks payable to: Lafourche Parish Gov't
Mailing Address: Dept. of Public Works
P. O Box 425
4876 Hwy. 1, Mathews, La
Mathews, LA 70375
985 / 537-7603

Culvert,Catch Basin or Bridge Permit Application

Permit Fees:	**Bridge Permit:** Flat Fee	**$200.00**
Ordinance # 5464	**Landscaping Culvert Permit**: Includes Lafourche Parish Government	**$50.00**
Effective 6/28/14	shooting grade elevation, sizing of the culverts, and final a inspection.	
Ordinance # 4764	**Driveway Culvert Permit:** Includes Lafourche Parish Government	**$75.00**
Effective 5/10/16	shooting grade elevation, sizing of the culverts, & installation of culvert (not to exceed 40 ft).	

For Office Use:	**Check or Money Order No.** **Amount Paid:** **Received By:**

➡ Denotes fields that must be completed

Permit Number		To be completed by DPW
Applicant's Name ➡		
Phone Number ➡		
Email Address ➡		
Mailing Address		
Street Address ➡		
City, State, & Zip ➡		
Physical Address		
Subdivision Name ➡		
Lot & Block ➡		
Corner Lot Street ➡	Intersecting Street Name	
Street Address ➡		
City, State & Zip ➡		

➡ Are you the developer of this subdivision? ____ Yes ____ No

➡ Type of Installation (Choose One)	☐ Parish (Driveway Culvert ONLY--not to exceed 40 ft) ☐ Contractor (Landscaping) ☐ Self (Landscaping)	
Date: _____	**Final Inspection Work Order # _____**	
	DPW will determine size, depth, length and quantity	Office Use
➡ Check off appropriate box(es) **ONLY**	☐ Driveway Culverts: _____Size _____ Feet	
	_____Size _____Feet	
	☐ Landscape Culverts: _____ Size _____Feet	
	_____ Size _____ Feet	
	☐ Back Ditch Culverts: _____ Size _____Feet	
	☐ Rental Property: _____ Size _____ Feet	
	(1 landscape culvert property next to each other) ___ Size ___Feet	
	☐ Catch Basin _____ Size _____ Qty.	
	_____ Size _____ Qty.	

If you would like to receive your permit by mail, include a self-addressed stamped envelope.

Agreement

The following regulations shall be applicable to all persons wishing to construct and/or install culverts, bridges or appurtenant structures within or upon any public drainage ditch or canal located within the parish, acquired by the parish by purchase, exchange, donation, expropriation or prescription:

1. Prior to purchasing or obtaining culverts, bridges or appurtenant structures, to be placed in or upon any public drainage ditch or canal the property owner or his designee shall file the appropriate application to obtain a "culvert permit" from the public works department.
2. Upon receipt of the application for a culvert permit, the public works director or his designee shall inspect and determine the correct culvert, bridge or appurtenant structure size and grade level required.
3. Rental Property – Any person owning rental property next to each other with different addresses will only be required to purchase (1) one landscape culvert.
4. All culverts, bridges and appurtenant structures and fill material must be purchased by the property owner receiving the required specifications from the parish.
5. Upon completion of landscaping culvert installation, the property owner must notify the parish for a final inspection. Should the installation not meet specifications, the parish may;
    1. Require the owner to remove and reset culverts to specifications approved by the public works director or his designee; or
    2. Remove the culverts from the ditch
6. Catch basins shall be required for every fifty (50) feet of culverts, with a minimum opening of two (2) feet by three (3) feet with the maximum opening running parallel with the culvert. Where it is deemed to be in the best interest of the parish drainage system, the public works director may determine a deviation of this requirement.
7. Within ninety (90) days after the installation of the culverts, all catch basins shall be constructed, sealed and earthen backfill material in place in accordance with the specifications of the public works director.
8. Upon completion of construction of catch basins, the property owner must <u>notify the parish for a final inspection</u>. Should the catch basins not meet specifications, the parish may;
    1. Require the owner to rebuild the catch basins, within a time period approved by the public works director; or
    2. Remove catch basins from the ditch
9. The installation of culverts shall be the responsibility of the property owner for landscaping culverts: however, all installations must be made in accordance with these regulations and <u>upon completion of installation of culverts the property owner shall notify the parish for a final inspection</u>.
10. ***Lafourche Parish Government will install a driveway culvert not to exceed 40 feet. (Shall not include any existing driveways).Ordinance #5464 effective 6/28/14 & Ordinance # 4753, effective date 6/14/10.***
11. The landowner shall provide the culvert and cover material for culverts, other than the material dug from the ditch where culverts are being installed.
12. Landowner or their assigns <u>must</u> be present at the time culvert and catch basin recommendations are given by a Public Works representative.

When it has been determined by the public works director that the installation of any culvert(s), bridge(s), or appurtenant structure(s) would be detrimental to the drainage of an area, it shall be unlawful for him to issue a permit to the applicant. If it is determined that an engineering study is needed for proper drainage it will be the responsibility of the applicant to hire an engineer to do the study and present the findings to the Director of Public Works for review and final determination. Notice of rejection and reasons for that rejection will be provided to the applicant.

Land Owner has option; to either self install or have a private contractor install the culvert. However, procedures for completion and inspections shall be followed.

Permit expires 1 year from issue date.

☐ I AGREE to these terms ☐ I DO NOT AGREE to these terms

_____ _____

Signature Date

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